You need to plan your own party spread sheet, you must include the formula, there are 20 people invited to the party so you must ensure you have enough items for each person.

First item completed for you as an example

1	Α	В	С	D	Е
1	ITEM	COST PER ITEM	QUANTITY	TOTAL COST	
2	Ham (1 packet)	1	5	=B2*C2	
3	Bread				
4	Cheese				
5					
6					
7					
8					
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